

<b>EWRT 1A9Q + LART 2509Q SYLLABUS</b>	<b>De Anza College, Winter, 2024</b>
Julie Sartwell	Class Meeting Times: Tuesdays & Thursdays, 10:30-12:20 and online M-F (all required)
<b>Office:</b> Forum 2H  <b>Office Hours:</b> M 11:30-12:20 (Zoom), W 1:30-2:30 (L47), Th 12:30-1:20 (in Forum 2H) and by appt.	<b>Classroom:</b> L46
<b>Email:</b> sartwelljulie@fhda.edu and Canvas Inbox (I will respond within 1-2 days)	<b>Mailbox:</b> Admin. Building in Main Quad

The first thing I want to say to you who are students, is that you cannot afford to think of being here to receive an education; you will do much better to think of yourselves as being here to claim one.  
~Adrienne Rich, "Claiming an Education"

**REQUIRED TEXTS:** All readings/texts will be in the course Canvas Site

**WHAT TO BRING TO CLASS MEETINGS:**

- A notebook to keep handouts and notes
- A laptop, tablet or phone

**Student Learning Outcomes:** Demonstrate control of reading and writing processes and metacognitive awareness throughout the quarter. Provide, as the final assignment, in a portfolio, reading and writing assignments of the students' strongest work.

**English Performance Success (EPS) Counselors: Monica Ganesh, Felisa Vilaubi, Christian Rodriguez, and Leah Smith**

--Online scheduling system allowing students to pick time and person they want appointment with: <https://www.deanza.edu/languagearts/eps-counselors/>

**COURSE DESCRIPTION:** These two courses work together to provide more practice and support, so that you can become a highly skilled academic reader and writer. The two courses are graded separately, but the assignments are completely integrated. LART 250 is 3 units and EWRT 1A is 5 units. You will see the assignments and points for each below and those will be reflected in the "Grades Section" on Canvas. After this course you will increase your likelihood of success in EWRT 1B and EWRT 2 and hopefully all your other classes.

It is a hybrid course that meets twice a week in-person for **4 hours** and requires that the other **4 hours** be completed on line in Canvas. I have designed the course to provide interesting topics and to get practice with crucial reading and writing strategies. The portion of the class that is online should not be confused with correspondence courses, which permit you compete the course

whenever you like. Each week you will have a detailed schedule for activities and assignments, To-do Lists; these are broken into 12 modules--one for each week of the quarter.

**Course Objectives for LART 250 + EWRT 1A:**

- Learn to read and analyze a variety of college-level texts;
- Use schema to read and comprehend;
- Demonstrate vocabulary growth;
- Analyze fiction and nonfiction;
- Apply pre-reading and annotation strategies;
- Develop topics and ideas for essays (pre-writing strategies);
- Write and support thesis statements;
- Build introductions and conclusions
- Organize ideas in essays;
- Identify and practice writing for different audiences and purposes;
- Develop a foundation for handling many writing and reading tasks;
- Practice writing and reading as a multi-step processes;
- Compose organized, developed essays that increase in complexity;
- Practice various sentence structures to improve sentence complexity and style;
- Proofread for recurrent usage and sentence-level errors.

**Your grade is based on:**

- the quality of writing you produce,
- successful completion of all assignments, including essays (1 timed and the rest not), reading quizzes, discussions, and other homework assignments
- your participation in class (in person and online).

**GRADING:**

97.6-100% = A+	89.5-87.6% = B+	79.5-77.6% = C+	69.5-67.6% = D+
97.5-92.6% = A	87.5-82.6% = B	77.5-72.6% = C	67.5-62.6% = D
92.5-89.6% = A-	82.5-79.6% = B-	72.5-69.6% = C-	62.5-59.6% = D-

**Note:** A C- is NOT a passing grade in EWRT 1A

**EWRT 1A ESSAY ASSIGNMENTS:**

Essay #1 – Why are you in college?	100 points	Must be completed for you to stay in the class
Essay #2 – Happiness	100 points	Out of class essay
Essay #3 – Creativity	100 points	In-class/timed Essay
Essay #4 – Revision of Happy Essay	100 points	Out of class essay

**400 points total**

HW/participation points for 1A: approximately 50 points

HW/participation points for 250: approximately 200 points

**A note on grades:** I know you are concerned about doing well and earning a good grade in this class. The best way to do that is to put your full effort into completing all assignments along the way, come to class prepared, actively participate in class discussions, seek help from me in office hours and support from tutors in the writing center when necessary. I will evaluate your writing based on clear criteria that I will give you for each essay, and it will be your responsibility to ask about any requirements you don't understand. Come talk to me whenever you have questions about our work or want to discuss ideas for one of your essays, but do not email asking for a better grade for individual essays or for the course as a whole. Grades are earned and are not negotiable.

### **PORTFOLIO (OUR FINAL):**

**If you complete all of your work and have a passing grade in the course (C or above)** at the end of the quarter, you will submit a portfolio (your Creativity Essay + the Revised Happy Essay) to the English Department. This portfolio will affect your final grade in this course. If these readers agree that your portfolio demonstrates the appropriate skills for a student who has completed this quarter of EWRT 1A, you will pass the class. If your portfolio does not demonstrate the appropriate skills, you will not pass the class. More on this later!

### **TO SUCCEED IN OUR CLASS:**

- The ratio is about 2 hours of homework for each hour of class (which is 8 hours)
- This means you should expect about 10-15 hours of work to do each week

### **ATTENDANCE AND PARTICIPATION:**

Attendance will be tracked in two ways: (1) attending the required on-campus (twice weekly) (2) participating and completing the online lessons on time. **Your Participation Matters!**

1. Please be on time to class. Latecomers will not only disrupt class, but also miss valuable information and feedback on assignments. If you are habitually late or absent, you will be asked to take the class another quarter.
2. **Late work** will impede the flow of class assignments and we will all miss valuable input and feedback from me and each other on assignments. You will be marked down points for late work. **Late take-home/out of class paper will be marked down a ½ a letter grade each day late** after the original due date. **NOTE: You cannot submit work that is more than one week late; you will receive a zero for those assignments.**
3. If an emergency arises and you can't make it to class, please contact someone from the class to get any materials and/or homework, and let me know by sending me a message.
4. **>>>Keep in mind that absences in college, whether excused or unexcused, MATTER, as you miss valuable lessons and information directly related to our assignments. It's difficult to recover from, say missing 3 classes in a row, since they miss 6 hours of instruction.**

## REVISION POLICY:

Some students will need to revise their essays, *if the original grade is below passing*. However, students can't revise the in-class/timed essays. If you plan to revise an essay, you must make an appointment with me so we can talk about your revision plans and set up a reasonable due date for the revision. When you turn in your revision, **give me your original draft and highlight the changes**. I will NOT accept a revision if these stipulations are not met.

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## PLAGIARISM/AI:

Any time you use writing or ideas that are not your own in an essay, you must cite your source(s). *This includes essays you may have written yourself for any previous course*. We will be going over how to do this in class, and I'll be happy to answer any questions about how and why we cite. Using others' words or ideas in part or whole without acknowledgment is plagiarism, will certainly result in a failing essay and could result in failing the course. And, while it's always fine to seek help with your writing and reading in the Writing and Reading Center or from me, it is not acceptable to have anyone else correct your errors for you. If you receive a NO PASS on an essay due to plagiarism, you will *not* be able to rewrite it. Repeated plagiarism will result in failing the course. I expect that you will not copy other people's work and pretend it is your own, have someone else write your essays, have someone else correct your writing errors for you, and or use AI to write your essays or other assignments for you. If you feel stuck, or need help at any time, please come talk to me. Using texts written by a generation system as one's own (e.g., entering a prompt into an artificial intelligence tool and using the output in a paper) is plagiarism and it doesn't allow you to practice things like critical thinking and establishing your own voice as a writer--skills we will emphasize in this class.

## Customized Support Activities for this Class:

This class has partnered with the Writing and Reading Center to offer Customized Support Activities (CSA) to help you this quarter. I encourage you to complete at least three activities. Any order and combination of activities is fine, though I may have suggestions for you. Pick 3 activities you think will help you most. Options include: Tutoring sessions, Skills workshops, Counseling appointments, writing, reading or grammar resources that you complete on your own time. I encourage you to complete **at least three** Customized Support Activities this quarter. You have lots of choices. Here are the due dates, to keep you on track.

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**Watch your email and accept your invitation to join the CSA Canvas site.** This is not a separate class, just tool to keep track of your completed activities and a resource for links and explanations of all the activities.

**Get verification for CSA credit for tutoring, workshops, counseling sessions or do-on-your-own activities.** You don't submit assignments yourself—When you see SSC staff or tutors they will mark the activity as completed.

If you have questions or are not sure where to start, please ask me, or contact Victoria or Diana at the WRC at [kahlervictoria@fhda.edu](mailto:kahlervictoria@fhda.edu) or [alvesdelimadiana@fhda.edu](mailto:alvesdelimadiana@fhda.edu).

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- ATC 309 (inside the WRC),
- ATC 305 or 307 when class not in session
- LCW 102 (Learning Center West, behind the Library, downstairs)
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JANUARY 20 -- Last day to add classes

JANUARY 21 -- Last day to drop classes without a W

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MARCH 1 -- Last day to drop classes with a W

MARCH 25-29 -- Final exams

>>>Consider this virtual and actual classroom safe spaces and please do your part to keep it a safe space. For starters, you should feel free to share your ideas and express yourself without judgment from me. **There are no stupid questions!** If anything is ever unclear, feel free to ask. You never know; others might have the same question.

**I look forward to working with you this quarter!** 😊

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Using texts written by a generation system as one's own (e.g., entering a prompt into an artificial intelligence tool and using the output in a paper) is plagiarism and it doesn't allow you to practice things like critical thinking and establishing your own voice as a writer--skills we will emphasize in this class.

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HW/participation points for 1A: approximately 50 points

HW/participation points for 250: approximately 200 points

**A note on grades:** I know you are concerned about doing well and earning a good grade in this class. The best way to do that is to put your full effort into completing all assignments along the way, come to class prepared, actively participate in class discussions, seek help from me in office hours and support from tutors in the writing center when necessary. I will evaluate your writing based on clear criteria that I will give you for each essay, and it will be your responsibility to ask about any requirements you don't understand. Come talk to me whenever you have questions about our work or want to discuss ideas for one of your essays, but do not email asking for a better grade for individual essays or for the course as a whole. Grades are earned and are not negotiable.

### **PORTFOLIO (OUR FINAL):**

**If you complete all of your work and have a passing grade in the course (C or above)** at the end of the quarter, you will submit a portfolio (your Creativity Essay + the Revised Happy Essay) to the English Department. This portfolio will affect your final grade in this course. If these readers agree that your portfolio demonstrates the appropriate skills for a student who has completed this quarter of EWRT 1A, you will pass the class. If your portfolio does not demonstrate the appropriate skills, you will not pass the class. More on this later!

### **TO SUCCEED IN OUR CLASS:**

- The ratio is about 2 hours of homework for each hour of class (which is 8 hours)
- This means you should expect about 10-15 hours of work to do each week

### **ATTENDANCE AND PARTICIPATION:**

Attendance will be tracked in two ways: (1) attending the required on-campus (twice weekly) (2) participating and completing the online lessons on time. **Your Participation Matters!**

9. Please be on time to class. Latecomers will not only disrupt class, but also miss valuable information and feedback on assignments. If you are habitually late or absent, you will be asked to take the class another quarter.
10. **Late work** will impede the flow of class assignments and we will all miss valuable input and feedback from me and each other on assignments. You will be marked down points for late work. **Late take-home/out of class paper will be marked down a ½ a letter grade each day late** after the original due date. **NOTE: You cannot submit work that is more than one week late; you will receive a zero for those assignments.**
11. If an emergency arises and you can't make it to class, please contact someone from the class to get any materials and/or homework, and let me know by sending me a message.
12. **>>>Keep in mind that absences in college, whether excused or unexcused, MATTER, as you miss valuable lessons and information directly related to our assignments. It's difficult to recover from, say missing 3 classes in a row, since they miss 6 hours of instruction.**

### **REVISION POLICY:**

Some students will need to revise their essays, *if the original grade is below passing*. However, students can't revise the in-class/timed essays. If you plan to revise an essay, you must make an appointment with me so we can talk about your revision plans and set up a reasonable due date for the revision. When you turn in your revision, **give me your original draft and highlight the changes**. I will NOT accept a revision if these stipulations are not met.

### **ACADEMIC INTEGRITY AT DE ANZA:**

[https://www.deanza.edu/policies/academic\\_integrity.html](https://www.deanza.edu/policies/academic_integrity.html)

### **PLAGIARISM/AI:**

Any time you use writing or ideas that are not your own in an essay, you must cite your source(s). *This includes essays you may have written yourself for any previous course*. We will be going over how to do this in class, and I'll be happy to answer any questions about how and why we cite. Using others' words or ideas in part or whole without acknowledgment is plagiarism, will certainly result in a failing essay and could result in failing the course. And, while it's always fine to seek help with your writing and reading in the Writing and Reading Center or from me, it is not acceptable to have anyone else correct your errors for you. If you receive a NO PASS on an essay due to plagiarism, you will *not* be able to rewrite it. Repeated plagiarism will result in failing the course. I expect that you will not copy other people's work and pretend it is your own, have someone else write your essays, have someone else correct your writing errors for you, and or use AI to write your essays or other assignments for you. If you feel stuck, or need help at any time, please come talk to me.

Using texts written by a generation system as one's own (e.g., entering a prompt into an artificial intelligence tool and using the output in a paper) is plagiarism and it doesn't allow you to practice things like critical thinking and establishing your own voice as a writer--skills we will emphasize in this class.

### **Customized Support Activities for this Class:**

This class has partnered with the Writing and Reading Center to offer Customized Support Activities (CSA) to help you this quarter. I encourage you to complete at least three activities. Any order and combination of activities is fine, though I may have suggestions for you. Pick 3 activities you think will help you most. Options include: Tutoring sessions, Skills workshops, Counseling appointments, writing, reading or grammar resources that you complete on your own time. I encourage you to complete **at least three** Customized Support Activities this quarter. You have lots of choices. Here are the due dates, to keep you on track.

### **>>>CUSTOMIZED SUPPORT ACTIVITIES (CSA):**

This class has partnered with the **Writing and Reading Center** to offer **Customized Support Activities (CSA)** to help you this quarter. I encourage you to complete at least **three activities**. Any order and combination of activities is fine, though I may have suggestions for you. Pick 3 activities you think will help you most.

Options include:

- *In-person tutoring sessions Monday-Thursday 9:30-6:30 in ATC 309*

- Zoom tutoring sessions--[Click to Join](#) during WRC [open hours](#)
- Zoom Skills workshops--[Click to Join](#) after checking [Workshop Schedule](#)
- Counseling appointments ([info about Counseling](#))
- Writing, reading or grammar resources (DLA's) that you complete on your own time

### **Winter 2024 CSA due dates:**

- Complete Activity 1 by **Friday, February 9** (end of week 5)
- Complete Activity 2 by **Friday, March 1** (end of week 8)
- Complete Activity 3 by **Friday, March 15** (end of week 10)
- Complete Optional Activity 4 by **Friday, March 22** (end of week 11)

**Watch your email and accept your invitation to join the CSA Canvas site.** This is not a separate class, just tool to keep track of your completed activities and a resource for links and explanations of all the activities.

**Get verification for CSA credit for tutoring, workshops, counseling sessions or do-on-your-own activities.** You don't submit assignments yourself—When you see SSC staff or tutors they will mark the activity as completed.

If you have questions or are not sure where to start, please ask me, or contact Victoria or Diana at the WRC at [kahlervictoria@fhda.edu](mailto:kahlervictoria@fhda.edu) or [alvesdelimadiana@fhda.edu](mailto:alvesdelimadiana@fhda.edu).

### **ACCOMMODATIONS:**

If you have received accommodations for testing from another school or college, or want to find out more, please visit this website: <https://www.deanza.edu/dsps/dss/index.html>. Note that accommodations do not automatically transfer from a prior school to De Anza; students must request to receive them. If there is any way I can assist you, please let me know.

### **COMPUTER LABS:**

- ATC 309 (inside the WRC),
- ATC 305 or 307 when class not in session
- LCW 102 (Learning Center West, behind the Library, downstairs)
- Laptop borrowing privileges from De Anza library—ask at the Information desk.
- De Anza computing resources: <https://www.deanza.edu/students/computers.html>

### **OFFICE HOUR VISITS:**

You are each welcome to come to my office hours—on campus and by Zoom (see above) any time you have a question or want help with your reading or writing!

### **IMPORTANT WINTER 2024 DATES:**

JANUARY 15 -- Martin Luther King Jr. Holiday - no classes, offices closed

JANUARY 20 -- Last day to add classes

JANUARY 21 -- Last day to drop classes without a W

FEBRUARY 16-19 -- Presidents' Holiday - no classes, offices closed

MARCH 1 -- Last day to drop classes with a W

MARCH 25-29 -- Final exams

>>>Consider this virtual and actual classroom safe spaces and please do your part to keep it a safe space. For starters, you should feel free to share your ideas and express yourself without judgment from me. **There are no stupid questions!** If anything is ever unclear, feel free to ask. You never know; others might have the same question.

**I look forward to working with you this quarter!** 😊